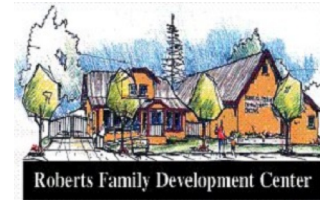


Children's Defense Fund Freedom Schools®  
**Servant Leader Intern Position Description**  
Roberts Family Development Center



DEADLINE: April 7, 2014

[www.robertsfdc.com](http://www.robertsfdc.com)



### **Nature and Scope**

The CDF Freedom Schools® program is an educational and cultural enrichment program. Our program provides summer options for children and youth where there are none and strengthens parent and community involvement in the year-round achievement of children. We serve children and youth ages 6 to 18 during the summer months and integrate reading, conflict resolution, and social action in an activity-based curriculum to promote social, cultural, and historical awareness.

Founded in 1995 by the Children's Defense Fund's Black Community Crusade for Children® (BCCC) initiative and today coordinated nationally by the Children's Defense Fund in partnership with well-established and effective local and regional child-serving organizations, the *CDF Freedom Schools* program is a direct service initiative. CDF's Leave No Child Behind® mission is to ensure every child a *Healthy Start*, a *Head Start*, a *Fair Start*, a *Safe Start* and a *Moral Start* in life and successful passage to adulthood with the help of caring families and communities. The Servant Leader Intern position requires training sessions conducted by *CDF Freedom Schools* national staff at the historic CDF Alex Haley Farm in Clinton, Tennessee.

College-age young people and recent college graduates will play a key role in the *Children's Defense Fund Freedom Schools* Roberts Family Development Center program sites as Servant Leader Interns. *CDF Freedom Schools* Servant Leader Interns are responsible for the front-line care and nurturing of the children and youth. Using the Integrated Reading Curriculum, the Servant Leader Interns will serve as facilitators in the classroom and as leaders of parent workshops and community outreach activities.

### **Responsibilities**

- Deliver the Integrated Reading Curriculum to a class of no more than ten students during the summer months, according to the standards developed by the Children's Defense Fund and the Roberts Family Development Center.
- Set-up and break down his/her classroom space, including securing and organizing the appropriate materials.
- Collaborate and communicate with staff to establish and maintain a supportive and structured high quality environment for the children/youth entrusted to their care.
- Maintain close working partnership and communications with program site Project Coordinator.
- Serve as a *Harambee!* Leader each day of program operation.
- Serve as a leader of afternoon activities and other special events; chaperone field trips.
- Participate fully in the June National Training from June 1-6, 2014.

- Maintain timely logistical, administrative, and other program tasks as required.

### **Minimum Qualifications**

- Must be between 19-30 years of age, completed at least one year of college, and have plans to complete the college degree.
- Maintain or have graduated with at least a 3.0 G.P.A.
- Solid commitment to children's advocacy and enthusiasm for the *Children's Defense Fund Freedom Schools* and the Roberts Family Development Center program.
- Ability to motivate others and work as part of an intergenerational team.
- Strong appreciation and understanding of individual cultural history and the willingness to be open and respectful of all cultures.
- Willingness to strive for excellence in all areas.
- Ability to think critically and analytically.
- Exhibit positive and solution orientated attitude; model a mature professional demeanor.
- Excellent written and verbal skills.
- Strong interpersonal skills and commitment to the character, humility, and servant leadership ethics of Ella Baker.
- Current (or intentions to) voter registration.
- Authorization for background check for criminal and child protective findings.

### **Compensation**

An hourly wage of \$10.00 - \$12.00.

### **Application Procedure**

#### **Submit your application in person to:**

Roberts Family Development Center  
770 Darina Avenue, Sacramento CA 95815  
Attention: Tichia Sims-Lindsay

#### **Submit your application via email:**

[belreyes@ucdavis.edu](mailto:belreyes@ucdavis.edu)

**Subject line:** Freedom School SLI Application

#### **For more information please contact:**

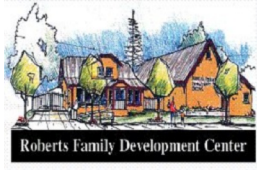
bel Reyes, Program Director  
UC Davis Center for Community School Partnership – RFDC  
[belreyes@ucdavis.edu](mailto:belreyes@ucdavis.edu)  
(530) 219-1609

**The Roberts Family Development Center is located at 770 Darina Avenue, Sacramento, CA 95815. *Children's Defense Fund Freedom Schools* program will be located at the following RFDC/community partner sites: Main Center; Marina Vista; Alder Grove; and Bethel Lutheran Church.**

The Roberts Family Development Center is an equal employment opportunity employer with a strong commitment to the achievement of diversity among its staff. In that spirit, we are particularly interested in receiving applications to develop a workforce that is welcoming to men, women, persons with disabilities and individuals from all ethnic and other groups to ensure RFDC provides an inclusive employment environment.



Children's Defense Fund Freedom Schools®  
**2014 Servant Leader Intern Application**  
Roberts Family Development Center



Please Indicate Site of Interest:

- Main Center  Marina Vista  Alder Grove  Bethel Lutheran  Unknown

**General Information**

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

\_\_\_\_\_  
Full Name (First, Middle, Last)

\_\_\_\_/\_\_\_\_/\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_-\_\_\_\_-\_\_\_\_  
Date of Birth      Age      Social Security Number

\_\_\_\_\_  
Email      Alternate Email

\_\_\_\_\_  
Current Mailing Address

\_\_\_\_\_  
City      State      Zip

\_\_\_\_\_  
Home Phone      Cell Phone      Fax

\_\_\_\_\_  
Permanent Address (if different than above)

\_\_\_\_\_  
City      State      Zip

1. How did you find out about this job opening? \_\_\_\_\_

2. Are you a returning Servant Leader Intern? Yes  No   
▪ If yes, how many summers have you served as a Servant Leader Intern in the CDF Freedom Schools program (not including this summer)? \_\_\_\_\_

3. Were you ever enrolled in the *CDF Freedom Schools* program as a student participant? Yes  No
4. Do you currently live, or have you ever lived, in the community where this *CDF Freedom Schools* site is located? Yes  No
5. Are you a registered voter? Yes  No 
  - If yes, for how long have you been registered? \_\_\_\_\_

<b>School Information</b>
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1. Highest Education Level Achieved: (check appropriate box)
  - High School     Attending 2-year College     Attending 4-year College
  - College Graduate (2-yr.)     College Graduate (4-yr.)     Attending Graduate School
  - Post-Graduate

2. \_\_\_\_\_  
 College/University City and State  


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 Year in School Current Declared Major

3. \_\_\_\_\_  
 College/University (if applicable) City and State  


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 Dates Attended Major/Degree

4. Did you take any education or child development courses in college? Yes  No 

If yes, please specify each education or child development course title and the semester the course was taken.

\_\_\_\_\_

\_\_\_\_\_

5. Have you participated in any leadership development/training courses, classes, seminars, workshops, etc.? Yes  No 

If yes, please specify the content, date, and place of each training experience

\_\_\_\_\_

\_\_\_\_\_

**Demographic Information**

1. Gender: Female  Male

2. Race/Ethnicity (Optional):

- Black/African American     White/European American     Hispanic/Latino(a)
- Asian/Asian American     Native American/American Indian     Multi-ethnic/-racial
- Native Hawaiian/Pacific Islander
- Race/Ethnicity not listed above: \_\_\_\_\_

3. Please indicate the number of individuals in your household (including yourself): \_\_\_\_\_

4. Income Information (Optional): Completing this information will assist the Children's Defense Fund with research related to characteristics of Servant Leader Interns. Please check the box that matches the range of your family's yearly income:

- |  |  |  |   |
|--|--|--|---|
| <input type="checkbox"/> \$0 – 20,000      | <input type="checkbox"/> \$35,000 - 40,000 | <input type="checkbox"/> \$55,000 - 60,000 | <input type="checkbox"/> \$80,000 – 85,000  |
| <input type="checkbox"/> \$20,000 – 25,000 | <input type="checkbox"/> \$40,000 - 45,000 | <input type="checkbox"/> \$60,000 - 65,000 | <input type="checkbox"/> \$85,000 – 90,000  |
| <input type="checkbox"/> \$25,000 – 30,000 | <input type="checkbox"/> \$45,000 - 50,000 | <input type="checkbox"/> \$65,000 - 70,000 | <input type="checkbox"/> \$90,000 – 100,000 |
| <input type="checkbox"/> \$30,000 – 35,000 | <input type="checkbox"/> \$50,000 - 55,000 | <input type="checkbox"/> \$75,000 - 80,000 | <input type="checkbox"/> over – 100,000     |

**Work and Volunteer Information**

Please use additional sheet(s) of paper if necessary.

1. Please list any experiences you have had working with children and youth.

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2. Please list any volunteer and/or paid work you have done in your school, church, or community (please be specific).

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3. What knowledge have you gained from your experiences in serving your school, church, or community?

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4. Please describe any work you have done in the area of youth leadership development.

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5. Why do you want to work for the *CDF Freedom Schools* program?

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6. What special skills or talents will you draw upon and incorporate in your work if selected as a *CDF Freedom Schools* Servant Leaders Intern to work at one of the Roberts Family Development sites?

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7. What are your expectations as a result of your participation with a *CDF Freedom Schools* Roberts Family Development site?

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8. Why should you be selected as a *CDF Freedom Schools* Servant Leader Intern?

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9. Are there any factors that will prevent or affect your ability to fully participate in daily program activities?

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**Emergency Contact Information**

1. \_\_\_\_\_  
Parent/Guardian Name (First, Last)                      Primary Phone

2. \_\_\_\_\_  
Emergency Contact Person (First, Last Name)                      Relationship

\_\_\_\_\_  
Primary Phone                      Secondary Phone

**Application Must Be Received By: April 7, 2014**

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